

Student Auditor Timelines

Date: June 26, 2019

Issue #: 2019-041

Do you know when your student audit is due and why it's important to adhere to the audit timelines?

Student Audits are due within six months of completing the Certified Health and Safety Auditor Course. For example, if you completed the course on May 24, the deadline to submit an audit is November 24, 2019.

In addition, Student Auditors must follow all other [audit timelines](#) (e.g., data gathering, audit submission, corrections). NOTE: If an employer needs an audit for the calendar year, then all on-site activities must be completed on or before December 31.

If any of the timelines are not met, an audit may become invalid-meaning the audit will not be accepted and the employer must re-audit.

Please contact us if you have any questions.

Regards,

Safety Audits and Certifications
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