



Certified Health and Safety Auditor Program: Professional Reference Form (PRF)

External Auditor Applicant Name

The individual named above has applied to become certified as an Energy Safety Canada Health and Safety Auditor. To become certified as a Health and Safety Auditor, five (5) years of work experience as a well-rounded health and safety professional in the last ten (10) years is required.

This Professional Reference Form should be completed by individuals who have acted in a supervisory capacity over the applicant, as a peer with adjacent roles in your organization, or by the Human Resources department.

In the case of consultants, the Professional Reference Forms must be completed by enough clients to demonstrate full-time employment as a health and safety professional for five (5) of the last Ten (10) years.

Reference Contact Information
Name of Reference:
Reference's Position / Title:
Reference's e-mail address:
Reference's phone number:
Date PRF Completed:
Relevant Information
What was/is your reporting relationship with the applicant? (Supervisor, Client,)
What dates did the applicant work for you? Please be specific. (mm/yy)
What was the position/title that the applicant had while working for you?
Was the applicant's position full-time, part-time, contract or seasonal?

Sensitivity Level: Public



If the applicant's position developed or changed over time? Please explain.	
What percentage of the applicant's time is/was spent working on Health and Safety functions?	
Describe the Health and Safety activities performed by the applicant for your organization. Please be specific. Please include any additional relevant information that you would like ESC to know about the applicant.	
Declaration	
I hereby provide this information on behalf of the auditor applicant, and I verify that this information is correct. I understand that any inaccuracy or misrepresentation will be sufficient reason for the auditor application to be declined.	
Reference's Signature:	Date:

*****Completed forms may be returned to the auditor applicant**