

Safework Agreement ... a partnership in maintaining a safe workplace

A. Between agreement issuer (company location or department)	Number of workers	Date
and agreement acceptor (company name)	Number of vehicles	Duration To
Description of work	ITL-ETS form (tag) number	Location

B. Agreement type ☐ Cold ☐ Hot (specify) _____
☐ Critical (specify) _____
(requires company-approved safety watch)

C. Identify adjacent or conflicting activities (specify) _____ Co-signer Initials Issuer Initials Acceptor Initials N/A

D. **Site preparation** (select appropriate activities and agree on responsibility)

1. Prepare a hazard assessment, e.g., JSA, if required.	☐	☐	☐	☐
2. Prepare electrical systems:	☐	☐	☐	☐
• de-energize _____	☐	☐	☐	☐
• establish height of overhead lines _____ m	☐	☐	☐	☐
• identify energized lines _____	☐	☐	☐	☐
3. Prepare pressurized systems:	☐	☐	☐	☐
• isolate and depressurize _____	☐	☐	☐	☐
• drain _____	☐	☐	☐	☐
• install blinds _____	☐	☐	☐	☐
• purge (medium used) _____	☐	☐	☐	☐
4. Lock out all energy sources.	☐	☐	☐	☐
5. Identify and confirm location of underground and overhead structures, pipes and electrical lines.	☐	☐	☐	☐
6. Establish adequate ventilation, and cover drains.	☐	☐	☐	☐
7. Establish and explain emergency plans. _____	☐	☐	☐	☐
Contact name _____ Phone number _____	☐	☐	☐	☐
8. Determine gas testing required: Frequency: every _____ hrs. _____ mins. or continuous _____	☐	☐	☐	☐
Time _____ LEL _____ % O ₂ _____ % H ₂ S _____ ppm Initials _____				
If additional recordings required, use back of acceptor's (pink) copy.				
9. Review work procedures (specify). _____	☐	☐	☐	☐
10. Inspect workplace and equipment. _____	☐	☐	☐	☐
11. Establish procedures for atmospheric changes and scope changes. _____	☐	☐	☐	☐
12. Other _____	☐	☐	☐	☐

E. **Controlled products — WHMIS**

1. Controlled products (specify) _____	MSDS supplied by ☐	☐	☐	☐
2. Controlled products are ☐ raw gas ☐ raw gas (H ₂ S) ☐ crude oil or bitumen others _____				

F. **Protective equipment to be used**

☒ Personal-protective equipment as per <i>Safety 2000 and Beyond</i> booklet	☐ Fall protection	Other ☐ _____
☐ Fire extinguisher	☐ Breathing apparatus	☐ Personal gas monitor
☐ Positive-air shut-off	☐ Special protective clothing	☐ Wind-direction indicator

G. **Special instructions and highlights from tailgate meetings**

H. All parties agree to:

1. Comply with all applicable government regulations and company standards.
2. Post a copy of this agreement at the work site.
3. Provide and maintain a safe workplace.
4. Perform only the work specified in this agreement.
5. Ensure that any other member(s) of their organization who will work on this job site have a complete understanding of the conditions of this agreement and the nature of the work being done.

Signature	Print	Phone Number
Issuer		
Co-signer		
Acceptor		
Safety Watch		

I. Closeout

Acceptor	Issuer	Date	Time
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Names:

Signatures:

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Record all gas testing required by this safework agreement.

Other
e.g., CO₂, Benzene, NORM

[illegible]