



CERTIFIED HEALTH AND SAFETY AUDITOR: EXTERNAL AUDITOR – PROFESSIONAL REFERENCE FORM (PRF)

Auditor Applicant
Name of External Auditor Applicant:

The individual named above has applied to become certified as an Energy Safety Canada Health and Safety Auditor. In order to become certified as a Health and Safety Auditor, five (5) years of work experience as a health and safety professional in the last ten (10) years is required.

The Professional Reference Form should be completed by individuals who have acted in a supervisory capacity over the applicant or by the Human Resources department.

In the case of consultants, the Professional Reference Forms must be completed by enough clients to demonstrate full-time employment as a health and safety professional for five (5) of the last Ten (10) years.

This Professional Reference Form that you have been asked to complete will assist Energy Safety Canada in evaluating the suitability of the applicant's professional experience.

We will contact you by email or phone in order to arrange a mutually acceptable timeframe to call in order to discuss this reference.

Reference Information
Name of Reference:
Reference's Position / Title:
Reference's e-mail address: (Mandatory; please print clearly)
Date PRF Completed:



1) What was/is your reporting relationship with the applicant? (Supervisor, Client,)

2) What dates did the applicant work for you? Please be specific. (mm/yy)

3) What was the position/title that the applicant had while working for you?

4) Did the applicant's position develop or change over time? If yes, please explain.

_____ Yes

_____ No

5) What percentage of the applicant's time is spent working on Health and Safety functions?

6) Was the applicant's position full-time, part-time, contract or seasonal?



7) Describe the Health and Safety functions performed by the applicant for your organization. Please be specific. We are looking for applicants with a broad range of Health and Safety skill-sets.

8) Is there any other information that you would like Energy Safety Canada to know about this auditor applicant?

Declaration	
I hereby provide this information on behalf of the auditor applicant and I verify that this information is correct. I understand that any inaccuracy or misrepresentation will be sufficient reason for the auditor application to be declined.	
Reference's Signature:	Date:

Completed forms may be returned to the auditor applicant or returned to Energy Safety Canada directly.

If you wish to return the form to Energy Safety Canada directly, please email it to: training@energysafetycanada.com

Thank you.