Internal Auditor Application: Certified Health and Safety Auditor Program

The Certified Health and Safety Auditor Program (CHSAP) is intended to provide consistent, quality training for both internal and external auditors. This application is for those intending to conduct internal maintenance audits for their employer company.

Admission Requirements:

The following requirements must be met before applicants may apply to the program:

- Be a full-time employee of a company certified in the COR Program with Energy Safety Canada (ESC), or which is preparing to do so. Please provide a letter of employment confirming full-time employment. The letter should be on a company letterhead and signed by the person you report to.

- Completion of the ESC Safety Program Development course or one of the approved educational criteria for external auditors, as described here.

- Proof of COR certification or letter of intent on company letterhead that your employer is preparing to certify with Energy Safety Canada.

Personal Information (It is the candidate's responsibility to notify ESC of any changes to this information)	
First Name, middle initial	
Last Name	
Date of Birth	
ESC Student ID (if known)	
Contact Information	
City	
Province	
Postal Code	
Telephone	
Email	
Company Information	
Company Name	
Company Address	
COR cert# if applicable	

Internal Auditor Application Checklist

Required Documents Attached and/or Completed	Yes	No
Application	☐	☐
CRSP/CSP or OHS certificate/diploma/degree if submitted in lieu of Safety Program Development	☐	☐
Copy of COR Certificate or letter of intent	☐	☐
Letter of Employment	☐	☐

Applicant Declaration:
I hereby make application to become an Energy Safety Canada Internal Health and Safety Auditor. I understand that the information provided on this application is material to my being accepted as an Auditor, and that any inaccuracy or misrepresentation will be sufficient reason for me to be suspended as an Auditor.

Candidate's Signature: **Date:**

Internal use Only	Completed
Check and confirm profile against ESC Database	☐
Check and confirm designation if applicable	☐
Send Internal QA Email	☐

Decision: Accepted ☐   Rejected ☐

Final Approval: _____   Date: _____

Registration/ Enter in iMIS	Yes	No
Register Approval Application in IMIS- Interaction Tab	☐	☐
Enrolled COR Internal Auditor – Certification Tab by Program	☐	☐
Enrolled and passed Auditor Certification Tab by Component	☐	☐
Email Acceptance Letter generated	☐	☐

Return completed application forms to: training@energysafetycanada.com