

A.C.T.I.O.N.

Awareness Change Teach Initiate Observe Notify

Form completed by: Paul McCartney Department: Operations - Shop

Date: July 6, 2018 Time: 7:00 am Location: Red Deer Yard

Action type: ☐ Positive Observation ☐ Recommendation ☐ Near Miss ☐ Hazard ☒ Other

Comment: (what did you identify to report?)

I observed a strange truck parked next to our fence when I arrived at work Saturday morning. I pulled up to the gate and got out to unlock it and it tore out of the parking lot kicking up dirt. Didn't get the license plate as there were too many rocks flying and I shielded my face.

Reported to: (what action did you take?)

After I deactivated the alarm, I went through the yard and outbuildings to look for any vandalism or to see if anything obvious was missing. Nothing that I could see.

Corrective action: (how did you rectify the problem? what would you recommend?)

Called the police once Wendy arrived and had to go down and fill out a report to have it on file. They're going to drive by on Sunday a couple of times when in the area.

Thank you for using the Enform ACTION card. Please discuss this issue with your Manager and then forward your completed card to the Health & Safety Training Administrator in person or by email to HSE.ABCHSE.ca

INTERNAL ONLY

Follow up:

Assigned To: _____ Date Completed: _____